



Committee and Date

Strategic Licensing
Committee

22 March 2017

Item

8

Public

EXERCISE OF DELEGATED POWERS

Responsible Officer Mandy Beever, Transactional and Licensing - Team Manager
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1. Summary

- 1.1 Licensing officers have been given delegated powers to issue or amend licences, providing no objections have been received in the case of licences issued under the Licensing Act or with regard to general and public health licences.
- 1.2 Further, procedures have been approved for officers with direct line management responsibility for Licensing to use their delegated powers to, amend, revoke or refuse driver and vehicle licences.
- 1.3 This report gives details of the licences issued, variations that have been made and the enforcement action undertaken between 1 January 2017 and the 3 March 2017 and a summary of applications considered by committee.

2. Recommendations

- 2.1 That members note the position as set out in the report.

REPORT

3. Risk Assessment and Opportunities Appraisal

- 3.1 This is an information report giving Members information on the work undertaken by the Licensing Team and Committee and therefore a risk assessment and opportunities appraisal has not been carried out.

4. Financial Implications

- 4.1 There are no financial implications associated with this report.

5. Background

- 5.1 Information regarding the issue of licences by Officers under delegated powers is reported to Committee on a quarterly basis.

- 5.2 Officers use their delegated powers in a number of situations, including where:
- a) A licence has been requested and there have been no objections raised by interested parties or Responsible Authorities.
 - b) The application has met the Council's policy criteria for accepting an application.
 - c) There are vehicle applications for new or renewal licenses and revocation of licences where the operating criteria as set by the Hackney Carriage and Private Hire Licence policy or Out of Area policy is not met and the officer does not consider there to be any special reason for an exception to be made.
 - d) There are driver's applications for new or renewal licences or revocation of licences where the criteria as set by the Hackney Carriage and Private Hire Licence policy is not met and the officer does not consider there to be any special reason for an exception to be made.
- 5.3 The table in Appendix A shows the complete range of licences issued by the licensing team during the period of the 1 January 2017 and the 3 March 2017. During this period the total number of licences processed was 899.
- 5.4 The Table in Appendix B shows that there were no Licensing and Safety Sub-Committee Meetings held between the 1 January 2017 and the 3 March 2017.
- 5.5 The Licensing Act activities at Sub Committee have also been given in Appendix C.
- 5.6 The Private Hire Vehicle and Hackney Carriage checks undertaken between the 1 January 2017 and the 3 March 2017, results are provided in Appendix D.
- 5.7 Following the decision at the Strategic Licensing Committee on 21st March 2012, vehicles and driver applications are now being considered by Officers using delegated powers. Evidence is obtained by the officers through interview with the applicants, to ascertain where they intend to operate to a material extent and to also obtain agreement that they will keep records if a licence is granted. In relation to Driver Applications where the decision is 'minded to refuse', a letter is sent to the applicant giving them an opportunity to make written representations stating any exceptional circumstances that they wish to be taken into consideration. This is in line with the rules of natural justice which state that there is a right to be heard before a decision is made.

5.8 The number of licences and actions determined by this process is as follows:-

Driver	Granted	Granted and/or Warning Letter, Suspension	Letter Council is 'Minded to refuse' or 'Revoke'	Refuse to Grant	Revoke	To refer to Committee
New	1			1		
Renew	1	12	4	1	5	
Conduct		1				
Vehicle	Granted	Granted and/or Warning Letter	Letter Council is 'Minded to refuse' or 'Revoke'	Refuse to Grant	Revoke	To refer to Committee
New						
Renewal						
Condition	1					

6. Conclusion

6.1 During the last two months the workload for the Licensing team continued to be high and the team have been working hard to maintain the flow of applications.

List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)

Cabinet Member (Portfolio Holder)

Councillor Malcolm Price – Portfolio Holder for Regulatory Services, Housing and Commissioning (Central)

Local Member

Cover all areas of Shropshire

Appendices:

A – Licences issued between 1 January 2017 and the 3 March 2017.

B – Number of hackney Carriage / Private Hire Vehicle applications considered at the Licensing and Safety Sub-Committees from 1 January 2017 to the 3 March 2017.

C – Hearings held for licensed premises at the Licensing Act Sub-Committees from 1 January 2017 to the 3 March 2017.

D – Private Hire Vehicle and Hackney Carriage checks undertaken between the 1 January 2017 and the 3 March 2017.

APPENDIX A

Licences issued – 1 January 2017 to the 3 March 2017.

General Licensing	Total
Acupuncture Personal	0
Acupuncture Premises	0
Animal Boarding	32
Animal Breeding	4
Caravan Sites	2
Cosmetic Piercing Personal	13
Cosmetic Piercing Premises	3
House to House Collection	5
Pet Shops	4
Riding Establishments	6
Scrap Metal Site	2
Scrap Metal Collector	4
Sex Establishment Licence	1
Street Collection	30
Street Trading Consent	0
Tattooing Personal	0
Tattooing Premises	0
Electrolysis	0
Dangerous Wild Animals	1
Zoo	0
Performing Animals	0
Distribution of Free Printed Matter	3
Total Applications General	110

Taxi Licensing (Surrendered)	Total
Private Hire Vehicles	18
Hackney Carriages	2
Total Surrendered Vehicles	20

Taxi Licensing		Total
Hackney Carriage	N	3
Hackney Carriage	R	23
Joint HC/PH Driver	N	12
Joint HC/PH Driver	R	42
Private Hire Operator	N	0
Private Hire Operator	R	1
Private Hire Vehicle	N	42
Private Hire Vehicle	R	92
Hackney Vehicle Transfer		8
Private Hire Vehicle Transfer		0
Private Hire Licensee Transfer		23
Trailer Licence		0
Total Taxi Applications		246

Licensing Act 2003	Total
Club Certificate with alcohol	1
Personal Alcohol	35
Premises Licence	13
Temp Event Notice no Alcohol	126
Temp Event Notice with Alcohol	0
Minor Variation Application	4
DPS Change/Variation	34
Transfer Application	11
Annual Fee	300
Premises Review	1
Premises Lic with Alcohol - Full Variation	3
Premises Lic without Alcohol - Full Variation	0
Total Lic Act Applications General	528

Gambling Act 2005	Total
Bingo Premise Licence	0
Betting Premise Licence	0
Licensed Premise Gaming Machine Permit	1
Notification of Intent to have gaming machines	4
Club Machine Permits	0
Occasional Use Licence	2
Adult Gaming Centre	0
Small Society Lotteries	8
Change of Promoter	0
Annual Fee	0
Total Gambling Act 2005 Applications	15

Total Applications	899
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Total Surrendered Vehicles	20
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APPENDIX B

Licensing and Safety Sub-Committee Meetings – 1 January 2017 to the 3 March 2017.

Date of Meeting	Scheduled/ Additional	Item	Meeting Venue	Decisions
None				

APPENDIX C**Licensing Act Sub-Committees.****Hearings held for licensed premises from 1 January 2017 to the 3 March 2017.**

Date	Premises	Type of Application	Councillors	Decision	Review Requested by
1 st February 2017	Stanford Farm, Stanford, Halfway House	New Premises Licence	Andrew Davies Keith Roberts Nic Laurens	Granted	n/a

APPENDIX D**Private Hire Vehicle and Hackney Carriage checks undertaken between the 1 January 2017 and the 3 March 2017.**

Inspection Date	Total Number of Vehicles Inspected	Advisory Note	No Action Required
22 January 2017	1	0	1
28 January 2017	2	0	2
3 February 2017	15	6	9
4 February 2017	1	0	1
10 February 2017	1	0	1
11 February 2017	2	0	2
12 February 2017	3	0	3
19 February 2017	1	0	1
24 February 2017	5	1	4
25 February 2017	2	0	2
26 February 2017	5	1	4